



Kalamazoo Area Runners Board Meeting
September, 2009

Attendees: Julie Wojtaszek, Bonnie Sexton, Cristi DeDoes, Brian Abbott, Jeff Orwin, Giti Henrie, Scott Taylor, Phil Goodwin
Absent: Darrell Hardin

Meeting Time 6:42

Time	Agenda Item	Discussion	Follow-up Items
5 min	Board Approval of PP 5.2 Sponsorship Solicitation Policy	It has been advised that we be cautious of excluding any particular group based on first amendment rights. Eliminate exclusions, and include a statement indicating KAR doesn't endorse any specific belief	<ul style="list-style-type: none"> • Bonnie will follow up with Steve Brown as to legal issues. • Bonnie will follow up with Darrell on two issues, make the required changes to the policy, and forward to the Board prior to the next meeting
5 min 6:50	Revision to PP 5.1 Charitable Donation Solicitation Policy	<ul style="list-style-type: none"> • Wording concerning "sign me up" needs to be updated. • Other updates needed to regarding contributions. • Page 3 – online solicitation. Non member contributions via check. 	<ul style="list-style-type: none"> • Julie will check her documents for the updated language. • Bonnie will make the required changes to the policy and forward to the Board prior to the next meeting.
5 min 7:00	Board Approval of PP 3.2 Inventory Tracking Policy and	<ul style="list-style-type: none"> • Cristi presented a document. • Bonnie suggests a statement declaring race director 	<ul style="list-style-type: none"> • Cristi will make the necessary changes for the



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	Procedure	<p>responsible item counts for his/her event.</p> <ul style="list-style-type: none"> • Add statement of timeline for inventory check out and return. • Accessories used for KAR events will be charged to the event at cost. 	next board meeting.
5 min 7:05	KAR Jacket Selection	<ul style="list-style-type: none"> • The team apparel is recommended. • Could the men's jacket be one style and women's another? • Prices would have to be identical. • We need a jacket that will accommodate or logo. 	<ul style="list-style-type: none"> • Bonnie will check on the logo and jacket compatibility.
5 min 7:12	Discussion on Timeclock Funding	<ul style="list-style-type: none"> • Giti has been in contact with the company providing the clock. • There is now one LED clock that is \$200 less. • This clock seems to be a better value according to Giti. • Case, tripod (7'), nylon bag, clock case purchase would be \$2223. • The board is in favor in the clock. • \$1000 is available from Natalie Dale's volunteer work. • The clock could be a source of revenue if we were to sell advertisement to be displayed with the clock. • Advertisement price could be based on the number of participants. 	<ul style="list-style-type: none"> • Bonnie will follow up with Natalie. • Brian and Darrell will check out potential sponsors. • Anyone can recruit sponsors. •
10 min	Website Update	<ul style="list-style-type: none"> • It looks great!! More user friendly. 	<ul style="list-style-type: none"> • A future meeting can be



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7:27		<ul style="list-style-type: none"> • Phil explained some of its features. • Phil needs direction as to continue as he has. • The board agrees that Phil should continue. • Phil needs to know who wants rights to write into the site. Bonnie, Julie, and Brian do. 	<p>set as a web site use in-service.</p> <ul style="list-style-type: none"> • Friday lunch meeting will be set Oct 9 at noon at Burdicks. • Website feedback and questions due Oct. 2.
	New Business	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •
10 min 7:41	Club Series Awards Presentation	<ul style="list-style-type: none"> • We should expect 80 attendees. • Catering quotes will be coming from Giti. • Desserts and beverages. • Event will be Nov 9 or 10. • Joe will have results finalized soon. • Photos will be sent to Cristi. • Recognize participation a little more and emphasize times a little less. 	<ul style="list-style-type: none"> • Giti will clear up the date. •
10 min 7:50	Board Discussion of PP 1.7 Code of Ethics Policy & Acknowledgement	<ul style="list-style-type: none"> • This is meant for the board. • The ethics policy may need to apply to race directors or portions of it. • Continued work on the policy. • Entertainment section – gifts accepted needs to be adjusted. \$250/board member/calendar year. • Discussion as to when are we KAR reps and when are we not. • \$30 was received by Bonnie for article work that 	<ul style="list-style-type: none"> • Bonnie will work on the amendments.



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		<p>was turned into the club.</p> <ul style="list-style-type: none"> • Interpretation and enforcement should go to three person tribunal from the board including the president and not just be the president. 	
5 min 8:12	Criteria for Defining Membership Categories	<ul style="list-style-type: none"> • Julie checked other groups for defining membership families. • How are families defined by the YMCA and maybe races that give family discount. 	<ul style="list-style-type: none"> • Julie will continue to investigate “family”.
10 min 8:18	KAR Intranet Capability for Online Policies, Procedures and Forms	<ul style="list-style-type: none"> • The new web site may include windows that allow limited access. • 	<ul style="list-style-type: none"> • Phil will put items for view using limited access. • Bonnie will send categories’ and dummy documents for testing purposes.
5 min 8:26	Board Member Job Description	<ul style="list-style-type: none"> • These should be a general guideline. Not a requirement. • Separate what is done by all board members from what is done by specific board positions. • Include recommended background. • Length of term needs to be addressed. 	<ul style="list-style-type: none"> • Bonnie will make revisions and submit template to the Board by the 9/30/2009 deadline
5 min 8:42	Kalamazoo Klassic Poll Results	<ul style="list-style-type: none"> • The hill stays 	<ul style="list-style-type: none"> •
5 min 8:36	Mona Vie Opportunity	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Tabled the decision



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5 min 8:43	Budget Process	<ul style="list-style-type: none"> • One/one run and expo questions. Brian helped Cristi with those questions. • 	<ul style="list-style-type: none"> • Cristi will send out documents later in the week.
10 min	Planning & Control Record & Establishing Strategic Planning Updates as Standing Board Mtg. Item	<ul style="list-style-type: none"> • Project planner is to be used. • Items may get done as needed. 	<ul style="list-style-type: none"> • Bonnie will maintain the master.
5 min 8:47	Education Clinics through Agility	<ul style="list-style-type: none"> • Bonnie will poll members as to clinics that members may be interested in. • Include a blank for “other”. 	<ul style="list-style-type: none"> • Bonnie will work with Scott on that.
5 min 8:49	Treasurer’s Financial Report	<ul style="list-style-type: none"> • Cristi updated us. • 	

Meeting adjourned at 8:51